

## MINUTES OF 2024 ANNUAL GENERAL MEETING CURLING AUSTRALIA LTD

Held online via MS Teams

20:30 AEST/18:30 AWST Tuesday 26 August 2025

### 1. Acknowledgement of Country

The Chair of the Curling Australia (CA) Board, Laurie Weeden, welcomed attendees and gave an acknowledgement of country.

### 2. Attendance / Apologies

LW declared the meeting open at 20:31 hrs AEST. A quorum, in accordance with the CA Constitution, was present (online).

#### Attendance:

Laurie Weeden (LW)	CA Director (Chair)
Hamish Lorrain-Smith (HLS)	CA Director
James Boyd (JB)	CA Director
Carlee Millikin (CM)	CA Director
Gerald Chick (GC)	CA Director
Matthew Heskett (MH)	CA Director
Brad Scott (BS)	CA Director
Carolyn Swan (CS)	CA Company Secretary
Michael Ryan	Curling WA (Interim Chair)
Grace McIntosh-Phillips	Queensland Curling Association (President)
Jim Hansen	Queensland Curling Association
Sam Bertram	Victorian Curling Association (President)
Tania Mason	Victorian Curling Association (Secretary)
Hugh Millikin	NSW Curling Association (Interim President)

**Apologies:** None

### 3. Identification of Delegates of Member States

Delegates of Member States were identified as voting and non-voting:

Member State	Delegate (Voting)	Delegate (Non-voting)
Curling WA	Michael Ryan	
Queensland Curling Association	Grace McIntosh-Phillips	Jim Hansen
Victorian Curling Association	Sam Bertram	Tania Mason
NSW Curling Association	Hugh Millikin	

#### 4. Reports

LW talked to the highlights of the [2024 Annual Report](#).

#### 5. Financial Report

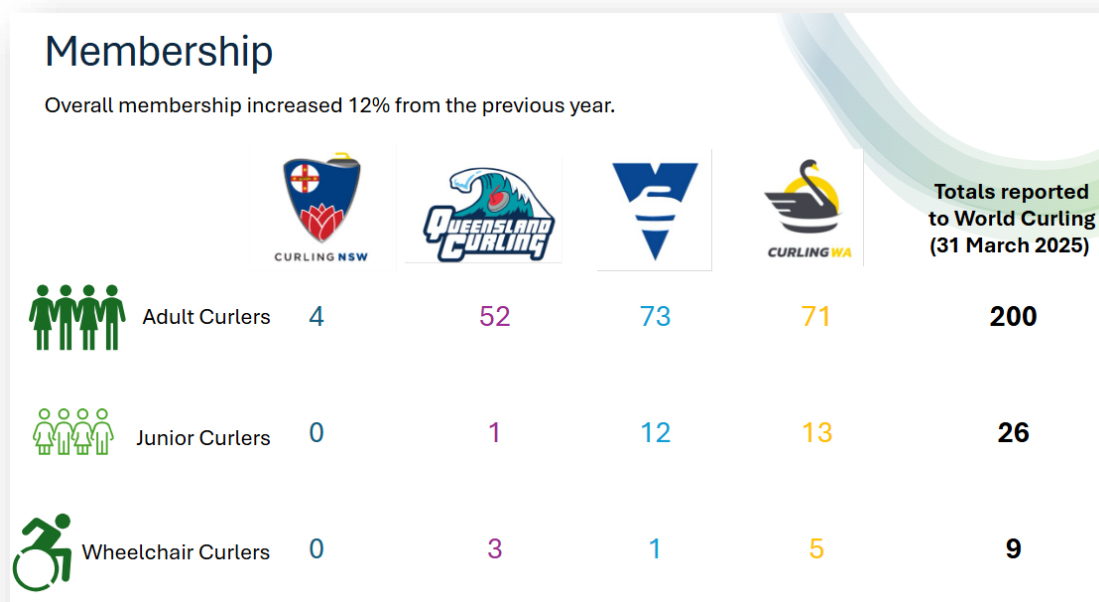
LW provided an overview of the 2024 Financials including the [Profit and Loss](#) statement and [Balance Sheet](#).

LW explained that Curling Australia operates on a calendar year for the financials.

#### 6. Membership

##### a) Member States

LW provided an overview of membership as reported to World Curling in March 2025.



##### b) Membership Fees

LW confirmed that there will be no change to the membership fees for 2025.

#### 7. Resolutions

##### a) Changes to the Constitution

LW advised that the Australian Sports Commission's (ASC) criteria for recognition of National Sporting Organisations (NSOs) includes a requirement that 'The organisation has sound governance and has governance policies and practices that are aligned with the ASC Sport Governance Principles and Sport Governance Standards'.

In line with the criteria, the ASC has identified a range of key governance arrangements which each organisation must codify within their constitutions in order to satisfy the requirement for NSO recognition, commencing 1st July 2026.

On 23 July 2025, CA received notification from the ASC that they had reviewed CA's constitution and identified one element (clause 20.4 Finance, Audit & Risk Committee) which does not currently meet these standards, and which must be addressed in order for CA to remain eligible for NSO recognition beyond 1st July 2026.

**Motion:** *That Curling Australia amend clause 20.4 of the Constitution to meet the Australian Sports Commission's (ASC) requirements for National Sporting Organisation (NSO) recognition, specifically that CA has a Finance, Audit and Risk Committee codified in its constitution that includes at least one external and independent CPA or Chartered Accountant, as follows:*

**20.4 → FAR Finance, Audit & Risk (FAR) Committee**

- (a) → A FAR Committee must be established by the Directors.
- (b) → The composition, duties and functions of the FAR Committee shall be defined in the FAR Committee terms of reference which must include at least one external and independent Certified Practising Accountant or Chartered Accountant and an independent Chair that is not a Director must be appointed by the Board.

**Motion moved by H. Millikin; seconded by G. McIntosh-Phillips. Unanimously passed – motion carried.**

## 8. Election of Elected Directors

JB took over meeting proceedings (as acting Chair) and advised - as per the transitional provisions in the CA Constitution (clause 14.2 (c) (i)) at the first AGM following the adoption of the Curling Australia Ltd Constitution, one third of Elected Directors will retire.

JB explained that at the first Board meeting following the formation of Curling Australia as a Company Limited by Guarantee (28 May 2024) a 3-year transition plan for Elected Directors was agreed and that LW and MH will retire in year one (2025). Both LW and MH are eligible for re-election.

JB formally declared the retirement of LW and MH from the CA Board.

JB took a moment to thank LW for her leadership as Board Chair and for her significant contribution to the governance of Curling Australia particularly through the recent transition to a Company Limited by Guarantee.

JB explained the Elected Director nomination process: on 11 July 2025, the Board called for nominations to fill two (2) Elected Director positions in accordance with Clause 14.5 of the Curling Australia Constitution.

One (1) nomination was received by the close of nominations (29 July 2025) and the Nominations Committee undertook their assessment of the nominee. In accordance with Clause 12.2(b)(i) of the Constitution, as the number of nominations received is fewer than the number

of positions to be filled, the nominee will be declared elected unopposed at the Annual General Meeting.

**Nominee:**

Matthew Heskett

JB welcomed Matthew Heskett back to the CA Board as an Elected Director for a term of three years.

**9. Close of Meeting**

Meeting closed at 20:53 AEST.

Signed as a true and accurate record:

A handwritten signature in black ink, reading "Laurie Weeden".

Laurie Weeden  
Director (Chair)

27 August 2025